



APPEARANCE AND DRESS CODE GUIDELINES FOR A JOB READY WORKFORCE

When competing in today's job market- 1st Impressions are essential!

Personal grooming plays a major role in obtaining your desired job interview. In building a Job-Ready Workforce, and a professional environment in the centers, CareerSource South Florida (CSSF) is implementing the following business casual and professional requirements dress code for all jobseekers.

Effective September 3, 2013, jobseekers entering the centers will be required to follow the dress code guidelines listed below. Inappropriate attire will NOT be permitted. You will not be able to access services and will be asked to leave.

If you are in need of business casual or professional clothing, please speak with the center staff.

EXAMPLES OF INAPPROPRIATE ATTIRE

- ⊗ Untidy appearance
- ⊗ Hair scarf/rollers
- ⊗ Club wear/tight-fitting clothes/spandex
- ⊗ Bare midriff and plunging neckline
- ⊗ Tank/halter tops
- ⊗ Sweat suit
- ⊗ Dress/skirt with high slit
- ⊗ Mini-skirts/mini-dresses
- ⊗ Flip-flops/t-shirts
- ⊗ Pajamas
- ⊗ Beach wear
- ⊗ Shorts
- ⊗ Bare feet/slippers
- ⊗ Stretch pants/leggings/stirrups
- ⊗ Jeans/denim skirts
- ⊗ Baggy or saggy pants
- ⊗ Hats/caps
- ⊗ Capri pants

EXAMPLES OF APPROPRIATE ATTIRE

Interview/Job Fair Attire

- ✓ Hair (head and facial hair groomed)
- ✓ Business suits for women/blouses/dresses
- ✓ Business suits for men/ shirts with collars
- ✓ Belts/ties
- ✓ Dress shoes/pumps/dress sandals

Center Attire

- ✓ Hair (head and facial hair groomed)
- ✓ Business casual for women slacks/ skirts/dresses/blouses
- ✓ Business casual for men slacks/khakis Shirts/polo shirts
- ✓ Closed shoes/dress sandals/sneakers



HOURS OF OPERATION

**Monday - Friday
8:00 am to 5:00 pm**