

# Workforce Services

## Employ Florida



Employ Florida is a powerful online tool specifically designed to help connect employers and job seekers. Employ Florida serves as a state job board and case management system for Florida's workforce system. Customers can access services virtually anywhere using Employ Florida which provides a complete set of employment tools all in one website.

### Employers are able to use Employ Florida to:

- Define skills and post job orders to find potential candidates;
- Research labor market information and economic data, including salaries;
- Set up a Virtual Recruiter search agent to automatically find candidates within the system that match the job skills of a job order; and
- Communicate with job seekers, workforce customer service representatives, training providers, and others within the system through an email message center.

### Job seekers and students are able to use Employ Florida to:

- Use a professional format to create and send resumes and cover letters to employers;
- Assess job skills, set goals, and research training providers
- Review available jobs and apply online;
- Set up a Virtual Recruiter search agent to automatically review job postings and receive notices of jobs that match their skills;
- Track job search efforts and resumes sent in a personal profile folder online;
- Learn about services and benefits for which they may be eligible;
- Determine a budget and plan for training;
- Research regional labor market information, including salaries; and
- Use the email/message center to contact employers and workforce customer service representatives.

Visit Employ Florida at: [www.employflorida.com](http://www.employflorida.com)



**Rick Scott, Governor**  
**Cissy Proctor, Executive Director**

For additional information call: 1-866-352-2345